

Meeting Agenda

Interpreter Certification Board (ICB)

Date: December 6, 2023

From: 3:00-5:00 pm, Virtual Meeting (Through Zoom)

Agenda Items

UIP Agenda Items

1. Update: Testing & Training Coordinator - Jes Nelson-Julander and Melody Fico
2. Update: Policy and Procedure Manual Proposed Revision - Jes Nelson-Julander

ICB Agenda Items

3. Discussion: Annual Nominations for Chair and Vice-Chair - Jessica Callahan
 - a. Vote: Chair and Vice-Chair - Board Members
4. Discussion: Proposal Letter Draft: Recommendation to Publish Lapsed Certifications/Recognized Interpreters - Board and Community Members
 - a. Vote: Submit, Revise or Reject Proposal Letter Draft - Board Members

5. Discussion: State Requirement for Recognizing RID-certified Interpreters Providing Relay Services (VRS) - Stephen Ehrlich
6. Future Agenda:
 - a. Discussion: Review the Proposed Revision of The Policy and Procedure Manual - Board Members

Next Meeting

March 6, 2024 from 3:00 – 5:00 pm, TBD: Zoom (virtual meeting) or
Conference Room at the Sanderson Community Center for the Deaf and
Hard of Hearing

Key Items

Announcement	Information that a person, persons, or entity will provide to the board and the public Announcements may lead to discussions
Discussion	Topic that is expected to be discussed among the board members and, if applicable, guests Discussions may lead to other actions, such as voting
Proposal	Item that a person, persons, or entity wish to add, not limited to; the agenda, discussion, and voting process
Update	Information that a person, persons, or entity will share on current on-going process or future plans Updates may lead to discussions Updates are normally provided by Utah Interpreter Program
Vote	A formal indication process between board members for actions, such as; candidates, course of action, and more

2024 Quarterly Sessions

March 6th, 2024 : 3/6/2024 3:00 PM - 5:00 PM	June 5th, 2024 : 6/5/2024 3:00 PM - 5:00 PM
September 4th, 2024 : 9/4/2024 3:00 PM - 5:00 PM	December 4th, 2024 : 12/4/2024 3:00 PM - 5:00 PM