

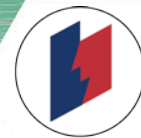
Utah's Department of  
Workforce Services



[jobs.utah.gov](http://jobs.utah.gov)



Training... the 'key' to success



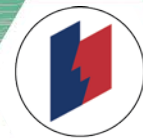
Department of  
Workforce Services

# Posting Jobs

- Senate Bill 22 requires organizations that have contracted with DWS to post job opportunities with their organization on the Departments website.
  - State agencies that post open job vacancies on the state job website are not required to post them on [jobs.Utah.gov](http://jobs.Utah.gov).



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Department of  
Workforce Services

# Assisting Customers

- DWS requires organizations that receive TANF funds to either:
  - Assist customers with registering for work on [jobs.Utah.gov](http://jobs.Utah.gov).

or

- Provide customers with information about registering for work on [jobs.Utah.gov](http://jobs.Utah.gov)



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# OUTCOME REPORTS



Department of  
Workforce Services

- Number of jobs posted on jobs.Utah.gov by your organization.
- Number of customers assisted with registering on jobs.Utah.gov.
- Number of Quick Start Guides provided.
- Number of customers already registered on jobs.Utah.gov.



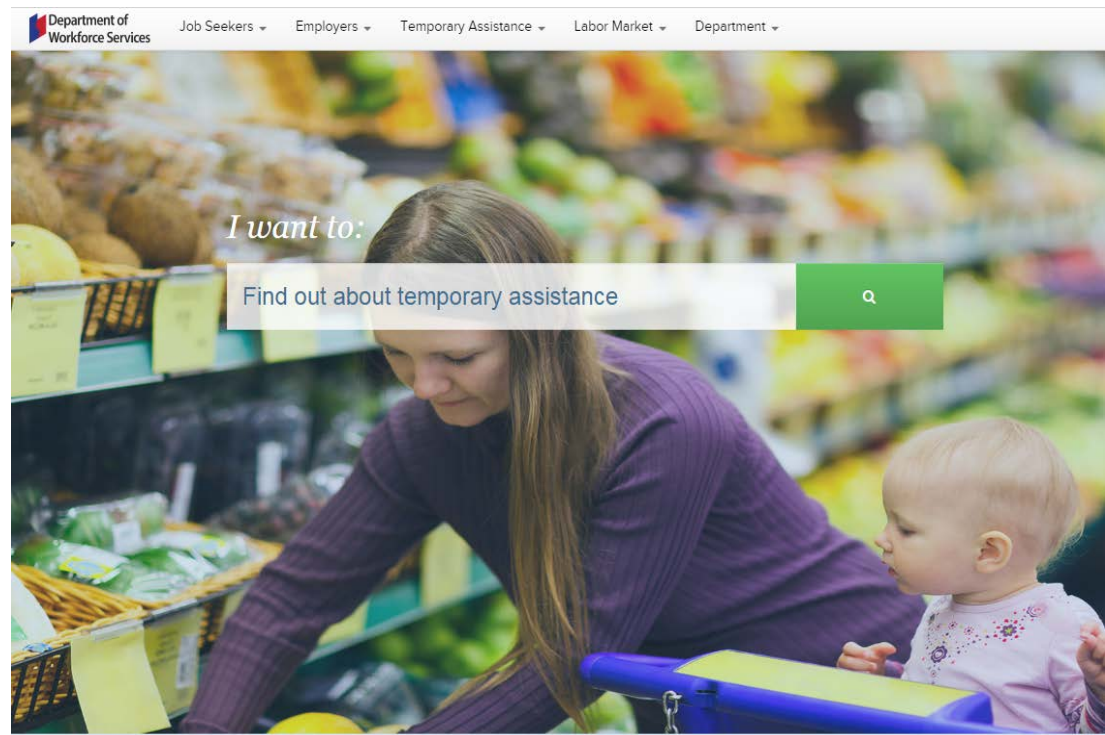
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## What to Expect:

- Employer Registration
- Posting a Job
- Employer Navigation
- Job Seeker Registration
- Viewing a Job Posting
- Job Seeker Navigation
- Utah Jobs Mobile App



# Employer Overview



## Online Assistance:

Salt Lake: 801-526-0997  
Toll Free: 1-888-920-9675



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Department of  
Workforce Services

# Employer



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# Employer



Department of  
Workforce Services

- my Job Search
- my Unemployment
- myCase
- Training Providers
- Employer Tax/New Hire
- Employer Job Post**



*I want to:*

File for unemployment

https://www.utah.gov/services/



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# Employer



Department of  
Workforce Services

Utah.gov Services Agencies Search all of Utah.gov »

Department of Workforce Services Job Seekers ▾ Employers ▾ Temporary Assistance ▾ Labor Market ▾ Department ▾

Search all jobs.utah.gov Q Sign in ▾

## Sign in to jobs.utah.gov

First-time customers, get started by selecting a sign in method. Having trouble? We've created a [video](#) that might help.

log in with

log in with

log in with

log in with

Find a DWS Location

Find

Translate this Page

Select Language ▾

Follow Us



Powered by  
Google  
Translate

[Feedback](#) | [Equal Opportunity](#) | [Contact Us](#) | [Utah.gov Home](#) | [Terms of Use](#) | [Privacy Policy](#) | [Accessibility Policy](#)  
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# Employer



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utah.gov Utah.gov Services Agencies Search all of Utah.gov »

Department of Workforce Services Job Seekers Employers Temporary Assistance Labor Market Department Search all jobs.utah.gov Welcome Michael

## You have logged in with ID

However, your Utah ID account has NOT been linked to your employer.

\* UI ID:  (last 7 digits, no dashes)

\* FEIN:  (9 digits, no dashes)

Or enter a passphrase if you have it.

\* Passphrase:

**Next** Cancel

Find a DWS Location  Find

Translate this Page

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Powered by Google Translate

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https://www.utah.gov



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## Employer Contacts and Users

### Contact Info

- UNKNOWN GIESLER  
(801) 503-7296  
vykgiesler@gmail.com
- ANHKIM LE  
(801) 541-4071  
anhkimle@utah.gov
- KARL WOLF  
(801) 526-0095  
kwolf@utah.gov
- JEFF PRYOR  
(801) 278-3546  
asdf@asdf.com
- None of the above

Next

Cancel





[Help](#)

[Live Chat](#)

## User Profile

Complete required (\*) fields below. You must enter either First Name or Title.

The information you provide will be used by DWS if questions arise about Job Listings you create.

\*First Name:

\*Last Name:

Title:

\*Address 1:

Address 2:

\*City:

\*State:

\*Zip:

\*Phone:

 -  - 

Ext:

Other Phone:

 -  - 

Ext:

Fax:

 -  - 

\*Email:

\*Email Verify:

Cancel

Finish





Register User (Please Read)

EmployerAgreement.pdf 1 / 1



## Employer Web Site User Agreement

Welcome to **jobs.utah.gov** — the Utah Department of Workforce Services (DWS) employer job listing and job seeker search system. DWS provides information through this website as a free public service. As a user you have the ability to:

- Access a large pool of job seekers, 24 hours a day, 7 days a week
- Search for job seekers by job qualifications and other legitimate criteria
- Immediately view job seeker summary information (system generated resumé)
- Electronically sort job seeker summaries
- Directly contact job seekers regarding employment opportunities

**Disclaimer:** DWS does not investigate or certify that job seekers meet all work authorization requirements, nor do they verify job seeker qualifications or references. DWS reserves the right to remove any job listing if it contains inaccurate, illegal or inappropriate information. Federal law authorizes DWS to discontinue the provision of jobs.utah.gov services to any entity upon discovery that the entity's job listings contain material misrepresentation.

**Employer Use:** The following are terms of agreement between you and DWS. By accessing, browsing or using this website, you acknowledge that you have read, understand and agree to be bound by these terms and to comply with all

Note: You will need your Unemployment Insurance ID (UI ID) and FEIN or your employer passphrase to set up your account.





Navigate To ▾ [Help](#) [Live Chat](#) [1](#)

## Your Jobs

Enter job title or keyword.

Find

Show:  Open  Closed  All

### Nurse

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

388 View Recommended

0 My Favorites

0 Seeker Views

Open 9/3/2016  
Close 10/3/2016

Edit

Close

Copy

### Computer Systems Analysts I

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

216 View Recommended

3 My Favorites

0 Seeker Views

Open 5/11/2016  
Close 6/11/2016

Edit

Close

Copy

### Computer Systems Analysts

140 E BROADWAY TEST PLACE, SALT LAKE CITY, UT, 84111-2305

0 View Recommended

0 My Favorites

0 Seeker Views

Open 5/11/2016  
Close 6/11/2016

Edit

Close

Copy

### hello

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

103 View Recommended

2 My Favorites

0 Seeker Views

Open 3/23/2016  
Close 4/23/2016

Edit

Close

Copy



X TEST EMPLOYER

<http://jobs.utah.gov>



★ Thanks for Supporting Veterans

### Actions



Post A Job [?](#)



Upload Jobs [?](#)



Edit Profile [?](#)



Manage Account Access



Upload Job Application [?](#)



Onsite Recruitment [?](#)



On the Job Training [?](#)



Economic Data



Unemployment Insurance



Report New Hire



# Employer



Department of  
Workforce Services

## Company Information

Account access key: 00098092 [Create New](#)

Company Name

NOT A REAL

Company Introduction

3958 characters left

Limitless paper, in a paperless society.

Company Logo



Image

DunderMifflinLogo.jpg

Primary Worksite Address

City

State

Zip

Website

<http://www.jobs.utah.gov>

Twitter

<http://jobs.utah.gov/jobseeker/followtweets.html>

Facebook

<http://www.facebook.com>

LinkedIn

### Employer Benefits

Formats ▾

**B**

*I*

A fun environment, with a great manager. We have also thrown in the following benefits:

- Free daily entertainment provided my Michael Scott
- Health Insurance
- Dental Insurance
- 401(K)
- Paid time off (PTO)



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Navigate To ▾ [Help](#) [Live Chat](#) [1](#)

## Your Jobs

Enter job title or keyword.

Find

Show:  Open  Closed  All

### Nurse

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

388 View Recommended

0 My Favorites

0 Seeker Views

Open 9/3/2016  
Close 10/3/2016

Edit

Close

Copy

### Computer Systems Analysts I

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

216 View Recommended

3 My Favorites

0 Seeker Views

Open 5/11/2016  
Close 6/11/2016

Edit

Close

Copy

### Computer Systems Analysts

140 E BROADWAY TEST PLACE, SALT LAKE CITY, UT, 84111-2305

0 View Recommended

0 My Favorites

0 Seeker Views

Open 5/11/2016  
Close 6/11/2016

Edit

Close

Copy

### hello

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

103 View Recommended

2 My Favorites

0 Seeker Views

Open 3/23/2016  
Close 4/23/2016

Edit

Close

Copy



X TEST EMPLOYER

<http://jobs.utah.gov>



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### Actions

[Post A Job](#)

[Upload Jobs](#)

[Edit Profile](#)

[Manage Account Access](#)

[Upload Job Application](#)

[Onsite Recruitment](#)

[On the Job Training](#)

[Economic Data](#)

[Unemployment Insurance](#)

[Report New Hire](#)







Navigate To ▾

Help

Live Chat

0

## Create New Job

This tab allows you to create or modify the content of a job posting.

What company name would you like to display to job seekers?

Dunder Mifflin

Do you want your name to be displayed to job seekers prior to viewing details about how to apply for your job?  Yes  No

What is this job's Title?

Paper Salesman

### Job Category

Door-To-Door Sales Workers, News and Street Vendors, and Related Workers

Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products

What is the **Description** of this job?

Do not put company name or instructions on how to apply here. ?

Pre Application Questions

Formats ▾

**B**

*I*

☰

☰

☰

☰

☰

☰

☰

☰

↶

Sell paper and paper goods to business clients. |





# Employer



Department of  
Workforce Services

How many Openings are available?

When should this job Close?

(mm/dd/yyyy) (Max date 05/01/2017)

How many Applicants can view your contact information?

**NOTE:** This is the number Applicants that can view your contact information before your job is placed on hold. This is NOT the number of Applicants that will contact you.

What is the **Worksite Address** for this job?

Address 1 :

Address 2 :

City :

State :

Zip :

Add More Locations

Your **Internal Job #** (if you have one):

This **Job's URL** :

What is this job's **Duration**?

Over 150 days  4-150 days  1-3 days

What **Driver License Endorsements** are required? (you may select up to 5)

Double/Triple Trailer

Motorcycle

School Bus

Tank and Hazardous Materials

Hazardous Materials

Passenger

Tank Vehicle

Taxi Cab

Cancel

Continue



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# Employer



Department of  
Workforce Services

Job Seekers ▾ Employers ▾ Temporary Assistance ▾ Labor Market ▾ Department ▾

Search all jobs.utah.gov

## Job Seeker View

Can only change Job Title, Job Description, or Pre Application questions on the same day the job order is open.

### Dunder Mifflin

Application Instructions: Email your resume to Michael Scott at [dmmichael@dundermifflin.com](mailto:dmmichael@dundermifflin.com)  
<http://www.dundermifflin.com/careers.htm>

Location	Open Date	Close Date	Openings
SALT LAKE CITY UT 841112305	2/3/2017	3/3/2017	1

Job Title: Paper Salesman  
Salary: Negotiable  
Description: Sell paper and paper goods to business clients.  
Employer Benefits: A fun environment, with a great manager. We have also thrown in the following benefits:

- Free daily entertainment provided my Michael Scott
- Health Insurance
- Dental Insurance
- 401(K)
- Paid time off (PTO)

### Occupational Wage Information

Utah hourly wage information published May 2009 for Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products:

Inexperienced: \$15.25    Average: \$33.19    Median: \$26.82    Middle Range: \$18.58 - \$41.67

Training: Moderate-term on-the-job training

The average wage shown here is from a yearly survey of Utah employers. While it is specific to this occupation, it is not specific to this employer or job opening.

Edit

Post Job

Post Job & View Matches

Continue



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(system going down at 5pm) "Are we there yet?"

## Your Jobs

Enter job title or keyword.

Find

Show:  Open  Closed  All

### Application Questions

2086 E 10180 S, SANDY, UT, 84092

273 View Recommended

Open 9/29/2016  
Close 10/29/2016

Edit

Close

Copy

0 My Favorites

1 Seeker Views

### Order Filler

2086 E 10180 S, SANDY, UT, 84092

18 View Recommended

Open 9/29/2016  
Close 10/29/2016

Edit

Close

Copy

0 My Favorites

1 Seeker Views

### Cashier

2086 E 10180 S, SANDY, UT, 84092

348 View Recommended

Open 9/29/2016  
Close 10/29/2016

Edit

Close

Copy

1 My Favorites

0 Seeker Views

### Cashier

2086 E 10180 S, SANDY, UT, 84092

231 View Recommended

Open 9/29/2016  
Close 10/29/2016

Edit

Close

Copy

0 My Favorites

1 Seeker Views

### Shift Supervisor

2086 E 10180 S, SANDY, UT, 84092

711 View Recommended

Open 9/29/2016  
Close 10/29/2016

Edit

Close

Copy

Navigate To

Help

Live Chat

0



JEFFERSON ENTERPRISES INC

<http://www.movinonup.com>



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### Actions

Post A Job

Upload Jobs

Edit Profile

Manage Account Access

Upload Job Application

Onsite Recruitment

On the Job Training

Economic Data

Unemployment Insurance

Report New Hire

1

16





## Matched Candidates

Department of  
Workforce Services

### Nurse

DWS Job# 9754445

Listed: 8/18/2015

Closes Date: 9/18/2015

View Matches Favorites Undecided Not Interested Seeker Views

### Veteran Candidates



★★★ KATHERINE R

View Resume

Add to Favorites

Not Interested

Undecided

☆☆☆ ALILI S

View Resume

Add to Favorites

Not Interested

Undecided

☆☆☆ ELAINE S

View Resume

Add to Favorites

Not Interested

Undecided

☆☆☆ ANTHONY C

View Resume

Add to Favorites

Not Interested

Undecided

☆☆☆ LARRY S

View Resume

Add to Favorites

Not Interested

Undecided

« First

< Prev

1

2

3

4

5

6

7

8

9

Next >

Last »

### General Candidates

★★★ MARK L

View Resume

Add to Favorites

Not Interested

Undecided



# Employer



Department of  
Workforce Services

## Recommended Candidates

Commuting Distance: 35 Miles

★★★★ JARED S

View Resume

Add to Favorites

Not Qualified

Undecided

★★★★ FELICIA S

View Resume

Add to Favorites

Not Qualified

Undecided

★★★★ ANDREA A

View Resume

Add to Favorites

Not Qualified

Undecided

« First < Prev 1 2 3 Next > Last »

## General Candidates

★★★★ GINA C

Add to Favorites

Not Qualified

Undecided

Profile Last Updated: 2/10/2016

Contact Candidate. Your job posting details will automatically be included in this email.

Send Email

Close Resume

### Career Summary

Experienced caretaker, bringing excellent customer service, a safety focus, the ability to get along with anyone, and the flexibility to work any shift, any day.

### Skills Profile

Customer Service	Flexibility	Teamwork	Hard working
Reliable	Detail Oriented	Punctual	High Quality Service

### Employment Experience

#### Independent Housekeeper

Maid in Heaven, Salt Lake City, UT

1996-Current

- Independent Housekeeper, cleaning homes throughout Salt Lake County
- Responsible for cleaning all interior areas of homes, including windows

#### Housekeeper

Home2Suites, West Valley, UT

2013

- Stripped and cleaned suites daily, working alone to meet daily quotas
- Changed linens, performed laundry, and cleaned lobby and other areas

★★★★ DARRON W

View Resume

Add to Favorites

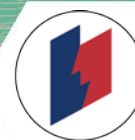
Not Qualified

Undecided

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Department of  
Workforce Services

Recommended Candidates Commuting Distance: 35 Miles

---

**Cashier**  
DWS Job# 1000630  
Listed: 9/29/2016  
Closes Date: 10/29/2016

[View Recommended](#) [Favorites](#) [Undecided](#) [Not Qualified](#) [Seeker Views](#)

**Veteran Candidates**

★★★ ARTHUR O	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>
★☆☆ JOAN L	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>
★★★ JARED S	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>
★★★ FELICIA S	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>
★★★ ANDREA A	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>

« First < Prev 1 2 3 Next > Last »

**General Candidates**

★★★ GINA C	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>
★★★ DARRON W	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>
★★★ KERRI A	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>
★★★ KENNETH N	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>
★★★ BECCIE E	<a href="#">View Resume</a>	<a href="#">Add to Favorites</a>	<a href="#">Not Qualified</a>	<a href="#">Undecided</a>

« First < Prev 1 2 3 4 5 6 7 8 9 10 ... Next Last »



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## Seeker View Candidates



### Paper Salesman

DWS Job# 1210728  
Listed: 2/2/2017  
Closes Date: 3/2/2017

View Recommended Favorites Undecided Not Qualified **Seeker Views**

☆☆☆ ABRAHAM S

View Resume

Add to Favorites

Not Qualified

Undecided



# Employer



Department of  
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- Navigate To ▾
- Help
- Live Chat
- 0

## Your Jobs

[Find](#) Show:  Open  Closed  All

### TEST JOB

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

386 View Recommended

0 My Favorites

0 Seeker Views

Open 1/30/2017

Close 2/28/2017

Edit

Close

Copy

### Reporter

140 E 300 S, SALT LAKE CITY, UT, 84111

0 My Favorites

On Hold

Re-Open

Edit

Close

Copy

### Reporter

140 E 300 S, SALT LAKE CITY, UT, 84111

0 My Favorites

On Hold

Re-Open

Edit

Close

Copy

« First < Prev 1 Next > Last »

X TEST EMPLOYER

<http://www.jobs.utah.gov>



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### Actions

- Post A Job
- Upload Jobs
- Edit Profile
- Upload Job Application
- Onsite Recruitment
- On the Job Training
- Economic Data
- Unemployment Insurance
- Report New Hire

46

Closed Jobs  
in last 90 days

0

Profile Views  
in last 90 days

46

Open Jobs  
in last 90 days



Current Unemployment  
Rate



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# Employer



Department of  
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Navigate To ▾ Help Live Chat 0

## Your Jobs

Find Show:  Open  Closed  All

### TEST JOB

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

386 View Recommended

0 My Favorites

0 Seeker Views

Open 1/30/2017

Close 2/28/2017

Edit

Close

Copy

### Reporter

140 E 300 S, SALT LAKE CITY, UT, 84111

0 My Favorites

On Hold

Re-Open

Edit

Close

Copy

### Reporter

140 E 300 S, SALT LAKE CITY, UT, 84111

0 My Favorites

On Hold

Re-Open

Edit

Close

Copy

« First < Prev 1 Next > Last »

X TEST EMPLOYER

http://www.jobs.utah.gov



Thanks for Supporting Veterans

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- Report New Hire

46

Closed Jobs  
in last 90 days

0

Profile Views  
in last 90 days

46

Open Jobs  
in last 90 days



Current Unemployment  
Rate



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Department of  
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- Navigate To ▾
- Help
- Live Chat
- 0

## Your Jobs

Show:  Open  Closed  All

### TEST JOB

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

386 View Recommended

0 My Favorites

0 Seeker Views

Open 1/30/2017

Close 2/28/2017

Edit

Close

Copy

### Reporter

140 E 300 S, SALT LAKE CITY, UT, 84111

0 My Favorites

On Hold

Re-Open

Edit

Close

Copy

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140 E 300 S, SALT LAKE CITY, UT, 84111

0 My Favorites

On Hold

Re-Open

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Copy

« First < Prev 1 Next > Last »



X TEST EMPLOYER

<http://www.jobs.utah.gov>



★ Thanks for Supporting Veterans

### Actions

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- Report New Hire

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Closed Jobs  
in last 90 days

0

Profile Views  
in last 90 days

46

Open Jobs  
in last 90 days



Current Unemployment  
Rate



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# Employer



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Live Chat

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## Your Jobs

Show:  Open  Closed  All

### TEST JOB

140 E BROADWAY, SALT LAKE CITY, UT, 84111-2305

386 View Recommended

0 My Favorites

0 Seeker Views

Open 1/30/2017

Close 2/28/2017

Edit

Close

Copy

### Reporter

140 E 300 S, SALT LAKE CITY, UT, 84111

0 My Favorites

On Hold

Re-Open

Edit

Close

Copy

### Reporter

140 E 300 S, SALT LAKE CITY, UT, 84111

0 My Favorites

On Hold

Re-Open

Edit

Close

Copy

« First < Prev 1 Next > Last »

X TEST EMPLOYER

<http://www.jobs.utah.gov>



Thanks for Supporting Veterans

### Actions

Post A Job

Upload Jobs

Edit Profile

Upload Job Application

Onsite Recruitment

On the Job Training

Economic Data

Unemployment Insurance

Report New Hire

46

Closed Jobs  
in last 90 days

0

Profile Views  
in last 90 days

46

Open Jobs  
in last 90 days



Current Unemployment  
Rate



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# Questions





Department of  
Workforce Services

# Job Seeker



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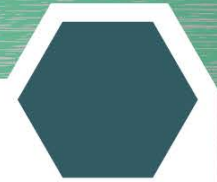
# TANF Purposes 1 and 2

- Organizations that provides services that require TANF eligibility determination (services under Purposes 1 and 2) are required to:
  - Assist customers with registering on job.Utah.gov, and
  - Provide customer with Quick Start Guide.





# TANF Purposes 3 and 4



- Organizations providing services that **do not** require determination of TANF eligibility are required to:
  - Inform customer of the service available on [jobs.Utah.gov](http://jobs.Utah.gov)  
and
  - Provide Quick Start Guide to customer



# Quick Start Guide

**JOB QUICK START**  
seeker

**It's easy...**  
to locate jobs!




just go to  
**jobs.utah.gov/jobseeker**

What you can do:

- View thousands of current job listings
- Get employer contact information
- Explore career options
- Get economic information, such as current wages
- Access job seeker guides and resources
- Find information on training services
- Search for child care

**New Jobs Daily—no fee!**  
**Convenient Access**  
**Available 24/7**



**JOB QUICK START**  
seeker

Here's how to get started on your online job search:


1. Go to: **jobs.utah.gov/job seeker**
2. Use the **Search** feature to begin browsing our database of jobs

OR

**Sign In** to manage your account, access additional services or refine your job search.

**Not registered with us?** To begin, select **Register** and choose your sign in method. If you do not already have a login, you will need to choose from Google, Yahoo or Facebook or you can create a Utah ID.

3. Once you've signed into your account, you will then be taken through a series of screens asking for information regarding your education, job history, etc. to help refine your job search. You can return at any time to complete or update your information. Your information is always saved.



**jobs.utah.gov/jobseeker**

Equal Opportunity Employer/Programs • 07-57-1014  
Auxiliary aids and services are available upon request to individuals with disabilities by calling (801) 536-6249. Individuals with speech and/or hearing impairments may call the relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.



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# Job Seeker

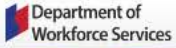
- Registration
- Home Tab
- Viewing Job Referrals
- Extras



# Job Seeker



Department of  
Workforce Services



Job Seekers ▾ Employers ▾ Temporary Assistance ▾ Labor Market ▾ Department ▾

Sign in ▾

my Job Search

my Unemployment

myCase

Training Providers

Employer Tax/New Hire

Employer Job Post

*I want to:*

Find out about temporary assistance



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# Single Sign On



Department of  
Workforce Services

## Sign in to jobs.utah.gov

First-time customers, get started by selecting a sign in method. Having trouble? We've created a [video](#) that might help.



Find a DWS Location



Translate this Page

Select Your Language

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New to The Site? This is the first page of completing your registration.  
Already Registered? Complete this page to help us identify who you are in our system.

## Job Seeker Account

*Name:	*First: Irwin	MI:	*Last: Fletcher
*SSN:	*****		
*Confirm SSN:	*****		
*Date of Birth:	10/07/1992	(will save as 10/7/1992) (mm/dd/yyyy)	

Next

Cancel



Find a DWS Location

zip

Find



Translate this Page

Select Your Language

Follow Us



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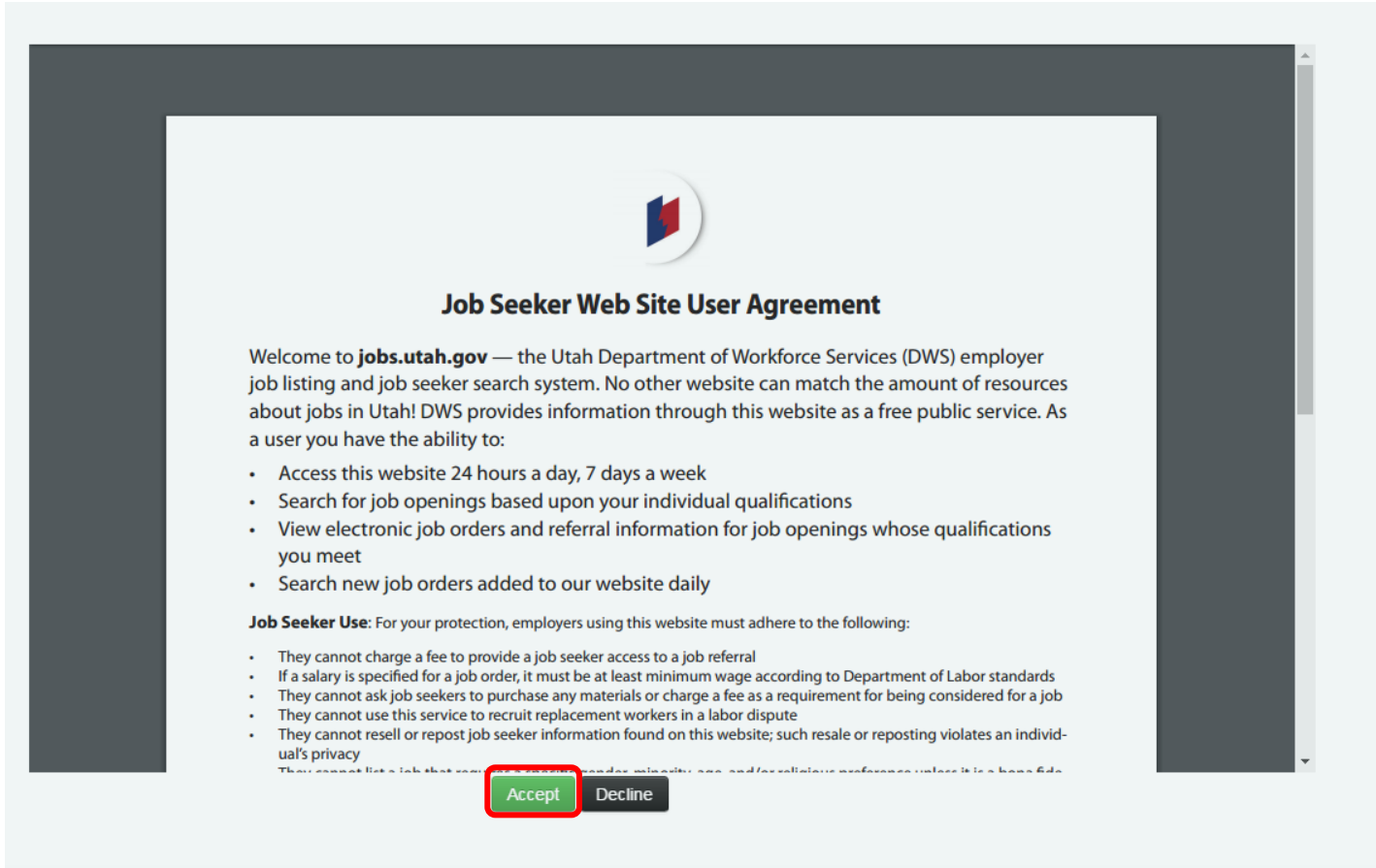
Facebook


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A screenshot of a web browser displaying the 'Job Seeker Web Site User Agreement' page. The page has a white background with a dark grey border. At the top center is the Utah Department of Workforce Services logo. Below the logo is the title 'Job Seeker Web Site User Agreement' in bold. The main text welcomes users to jobs.utah.gov and lists the services provided. A bulleted list details user access and search capabilities. A section titled 'Job Seeker Use' lists employer requirements. At the bottom, there are two buttons: 'Accept' (highlighted with a red box) and 'Decline'.



## Job Seeker Web Site User Agreement

Welcome to **jobs.utah.gov** — the Utah Department of Workforce Services (DWS) employer job listing and job seeker search system. No other website can match the amount of resources about jobs in Utah! DWS provides information through this website as a free public service. As a user you have the ability to:

- Access this website 24 hours a day, 7 days a week
- Search for job openings based upon your individual qualifications
- View electronic job orders and referral information for job openings whose qualifications you meet
- Search new job orders added to our website daily

**Job Seeker Use:** For your protection, employers using this website must adhere to the following:

- They cannot charge a fee to provide a job seeker access to a job referral
- If a salary is specified for a job order, it must be at least minimum wage according to Department of Labor standards
- They cannot ask job seekers to purchase any materials or charge a fee as a requirement for being considered for a job
- They cannot use this service to recruit replacement workers in a labor dispute
- They cannot resell or repost job seeker information found on this website; such resale or reposting violates an individual's privacy
- They cannot list a job that requires a person to be of a certain race, gender, minority, age, and/or religious preference unless it is a bona fide occupational requirement



# Job Seeker



Department of  
Workforce Services



Basic Information



Resume



Matching Information



Additional Information

\*Primary Phone:

\*Address:

\*City:

\*State:

\*Zip:

\*Search for jobs within  miles

## Social Media

LinkedIn

Twitter

Facebook

Your Website



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# Job Seeker



Department of  
Workforce Services

Basic Information

Allow Employers to View my Resume

Resumes must be in Word or PDF format for uploading.

Resume Title:

Upload  No file chosen

Attract the right employer by uploading a customized resume here. Unsure about completing a resume? [Resume Builder](#)

[Link to our online resources.](#)

Find a DWS Location

Translate this Page [Select Your Language](#)

Follow Us

[Blog](#) [YouTube](#) [Twitter](#) [Facebook](#)

[Feedback](#) | [Equal Opportunity](#) | [Contact Us](#) | [Utah.gov Home](#) | [Terms of Use](#) | [Privacy Policy](#) | [Accessibility Policy](#)

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# Job Seeker




Department of  
Workforce Services

Basic Information

 Resume

 **Matching Information**

 Additional Information

**\*What Type of Jobs are you interested in?**

Production	Delete
Retail	Delete
Construction	Delete

Enter as many job titles as you're interested in finding.

Use Add button to enter each job you are interested in. **Add**

**Based on the "Jobs I'm Interested in" entered, the list below are the types of jobs that will be recommended to you.**

- Retail Salespersons
- First-Line Supervisors of Retail Sales Workers
- Construction Laborers
- First-Line Supervisors of Production and Operating Workers
- First-Line Supervisors of Construction Trades and Extraction Workers
- Construction and Building Inspectors
- Production, Planning, and Expediting Clerks
- Helpers
- Production Workers
- Wholesale and Retail Buyers, Except Farm Products
- Construction Managers
- Construction Carpenters



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Basic Information



Resume



Matching Information



Additional Information

## Endorsements

- |   |  |
|---|--|
| <input type="checkbox"/> Double/Triple Trailer        | <input type="checkbox"/> Hazardous Materials |
| <input type="checkbox"/> Motorcycle                   | <input type="checkbox"/> Passenger           |
| <input type="checkbox"/> School Bus                   | <input type="checkbox"/> Tank Vehicle        |
| <input type="checkbox"/> Tank and Hazardous Materials | <input type="checkbox"/> Taxi Cab            |

\*Are you a military transitional service member (12 months from separation or 24 months from retirement)?  Yes  No

\*Are you a veteran, the spouse of a veteran?  Yes  No

The following information is collected for statistical purposes **only** and is not reported to employers.

\*Are you legally eligible to work in the United States?  Yes  No

\*Are you currently employed?  Yes  No

\*Are you currently in school or planning to attend in the next four months?  Yes  No

\*How many years of education have you completed?

Gender:  Male  Female

The collection of equal opportunity information is to be self-identified by the individual and is voluntary. Individuals should be made aware of the reason for the request of such information as well as the parties to whom disclosure may be made. Information collected from the individual will be used to monitor compliance of recipients with the equal opportunity and nondiscrimination requirements enforced by the CRC. It will also be used to assist the grantee and the Department in evaluating and improving efforts to conduct outreach to diverse population groups, including racial and ethnic minorities and persons with disabilities.

Are you Spanish, Hispanic, or Latino?  Yes  No

Race:  Asian  
 Black or African American



# Job Seeker



Department of  
Workforce Services

Home Profile Search Favorites Job Contacts Help Live Chat 0

**Alert:** (system going down at 5pm) "Are we there yet?"

Recommended Jobs Click [here](#) to change your recommended jobs.

**Profile 60% Complete**

<b>1 - Crew Person,Late-Night Shift</b> McDonald's 14 Miles Away	Food Preparation	Favorite Not Interested 
<b>2 - Pizza Maker</b> Papa Murphy's 10 Miles Away	Food Preparation	Favorite Not Interested 
<b>3 - Pizza Eater</b> JEFFERSON ENTERPRISES INC Closes 10/29/2016 14 Miles Away	Food Preparation 	Favorite Not Interested 
<b>4 - Pizza Hut Team Member</b> Pizza Hut 14 Miles Away	Food Preparation	Favorite Not Interested 
<b>5 - Crew Person,Late-Night Shift</b> McDonald's 15 Miles Away	Food Preparation	Favorite Not Interested 

Welcome **IRWIN FLETCHER**

Map

Activities

- Job Search Skill Eval
- Job Search Tools
- Workshops
- Apply for Training Services



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# Job Seeker



Department of  
Workforce Services

Dunder Mifflin 

x

To report a problem with this job [click here](#)

★ Favorite

✖ Not Interested

How To Apply

Print

f

🐦

in

✉

+

DWS Job #: 1210730  
Job Title: Paper Salesman  
Location: SALT LAKE CITY, UT, 84111-2305  
Description: Sell paper and paper goods to business clients.

A fun environment, with a great manager. We have also thrown in the following benefits:

- Free daily entertainment provided my Michael Scott
- Health Insurance
- Dental Insurance
- 401(K)
- Paid time off (PTO)

Open Date: 2/3/2017  
Close Date: 3/3/2017  
Openings: 1

## Occupational Wage Information

Utah hourly wage information published May 2009 for Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products:

Inexperienced: \$15.25      Average: \$33.19      Median: \$26.82      Middle Range: \$18.58 - \$41.67

Training: Moderate-term on-the-job training

The average wage shown here is from a yearly survey of Utah employers. While it is specific to this occupation, it is not specific to this employer or job opening.

[Additional Occupational Wage Information](#)

Close




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# Job Seeker



Department of  
Workforce Services

Dunder Mifflin 

To report a problem with this job [click here](#)

[★ Favorite](#) [✖ Not Interested](#) [Print](#) [f](#) [t](#) [in](#) [✉](#) [+](#)

Email your resume to Michael Scott at [dmmichael@dundermifflin.com](mailto:dmmichael@dundermifflin.com)  
<http://www.dundermifflin.com/careers.htm>  
[Email Resume to Employer](#)

You can email your cover letter and resume directly to the employer for this job. You can attach saved resumes and upload files from your computer. The selected files will be emailed.  
Job Applicants email documents to [dmmichael@dundermifflin.com](mailto:dmmichael@dundermifflin.com).

DWS Job #: 1210730  
Job Title: Paper Salesman  
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[Additional Occupational Wage Information](#)



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# Job Seeker



Department of  
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Home Profile Search Favorites Job Contracts

Alert: (system going down at 5pm) "Are we there yet?"

Recommended Jobs

Profile: 60% Complete

Welcome IRWIN FLETCHER  
Map

Activities

- Job Search Skill Eval
- Job Search Tools
- Workshops
- Apply for Training Services

## Activities

- Job Search Skill Eval
- Job Search Tools
- Workshops
- Apply for Training Services
- Build Resume
- Utah Futures-Explore Careers
- Discussion Groups

## Your Stats

0  
Employer Views  
in the last 30 days

13  
Potential Matches  
in the last 30 days

## Contact Us

**Metro**  
720 South 200 East,  
Salt Lake City, UT 84111

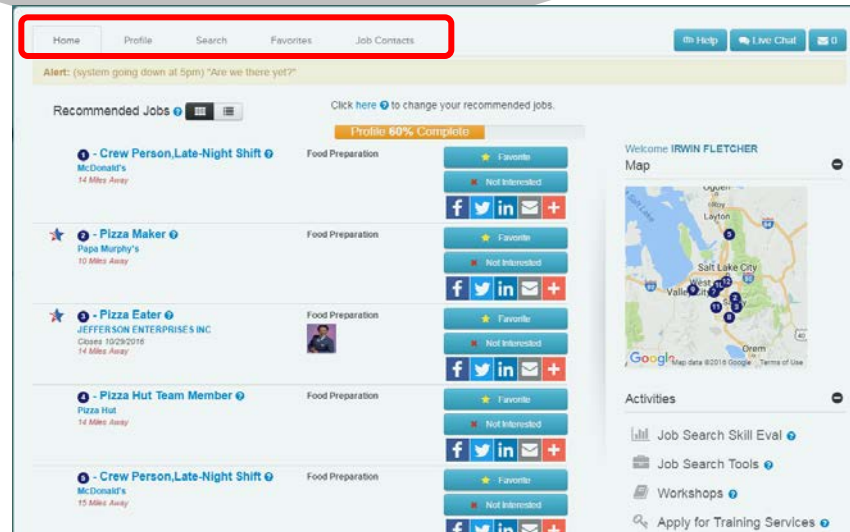
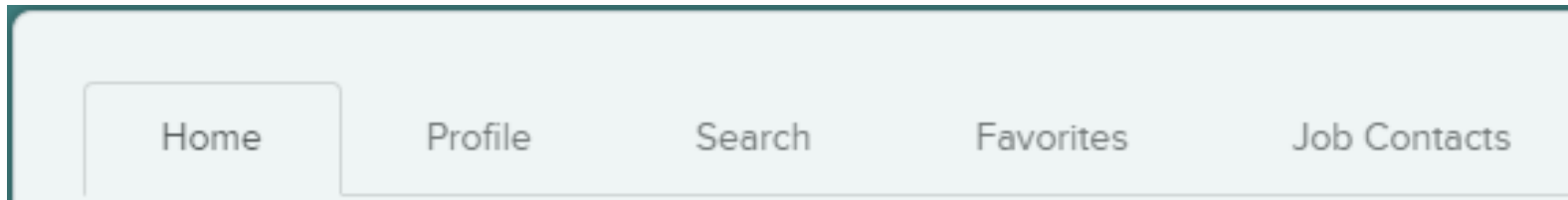


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# Job Seeker



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Workforce Services



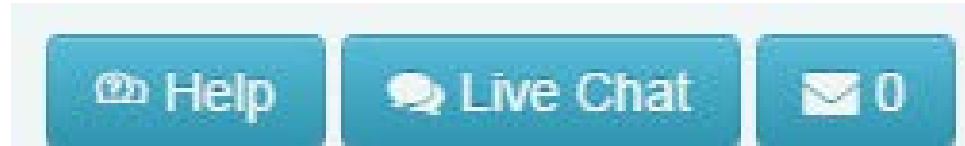
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# Job Seeker



Department of  
Workforce Services



A screenshot of a web application interface for a job seeker. At the top, there are navigation tabs: Home, Profile, Search, Favorites, and Job Contacts. On the right side of the top bar, there are buttons for Help, Live Chat, and an envelope icon with the number 0. Below the navigation is a yellow alert banner that reads "Alert: (system going down at 5pm) 'Are we there yet?'". The main content area is divided into two columns. The left column is titled "Recommended Jobs" and contains a list of job listings. Each listing includes a job title, employer name, distance, and a "Profile 60% Complete" indicator. The right column is titled "Welcome IRWIN FLETCHER" and contains a "Map" section with a map of Salt Lake City and a list of "Activities" such as "Job Search Skill Eval", "Job Search Tools", "Workshops", and "Apply for Training Services".



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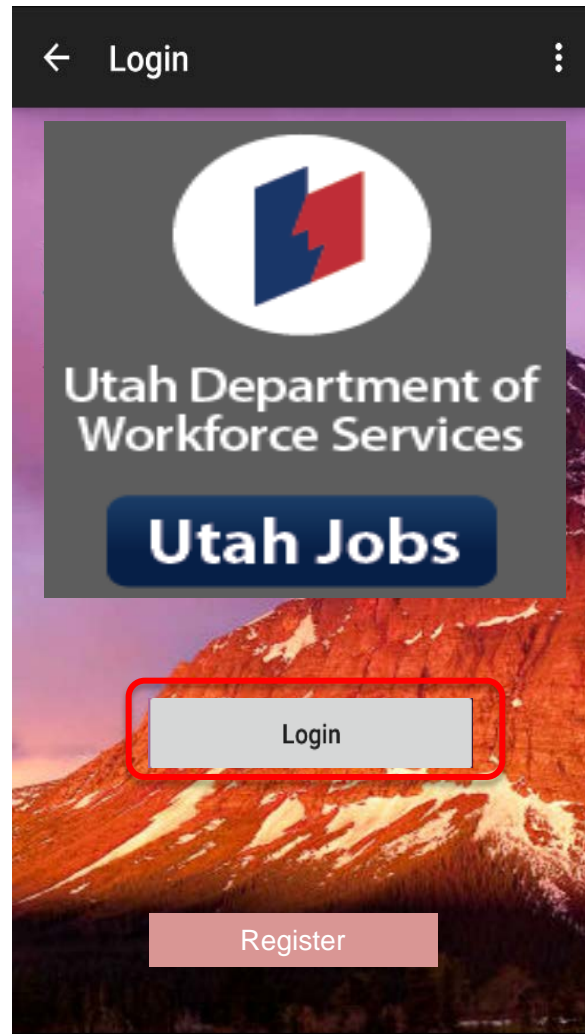
# Questions



# Job Seeker Mobile Application



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Workforce Services



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# Job Seeker Mobile Application



Department of  
Workforce Services

## Sign in to jobs.utah.gov

First-time customers, get started by selecting a sign in method. Having trouble? We've created a [video](#) that might help.



Email or Utah-ID:

Password:

[Forgot your password?](#)



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# Job Seeker Mobile Application



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Workforce Services

The screenshot shows a mobile application interface for job seekers. At the top, the status bar displays "Carrier", signal strength, Wi-Fi, and the time "1:17 PM". Below the status bar is a navigation bar with a blue header containing a back arrow and the text "Back" on the left, and "Next" on the right. The main form area contains the following fields and options:

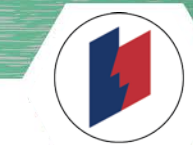
- First Name**: A text input field.
- Mi.**: A small square input field for a middle initial.
- Last Name**: A text input field.
- SSN**: A text input field for the Social Security Number.
- Confirm SSN**: A text input field to verify the SSN.
- Date Of Birth**: A date picker input field.
- Gender**: Two radio button options, "Male" and "Female".



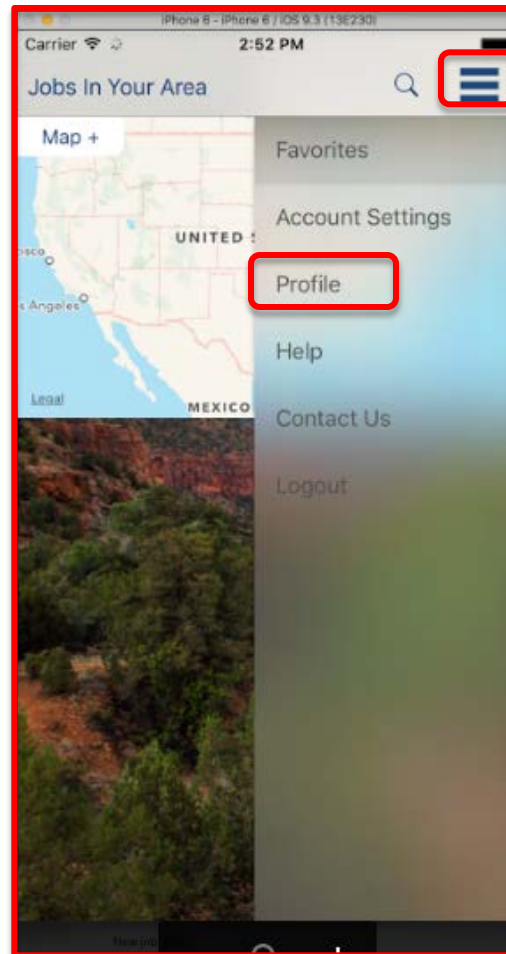
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# Job Seeker Mobile Application



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Workforce Services

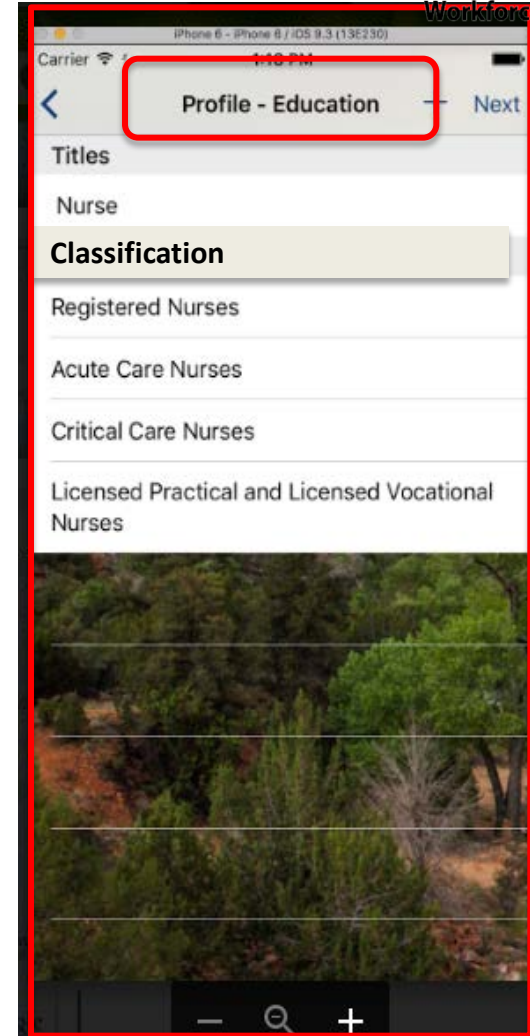
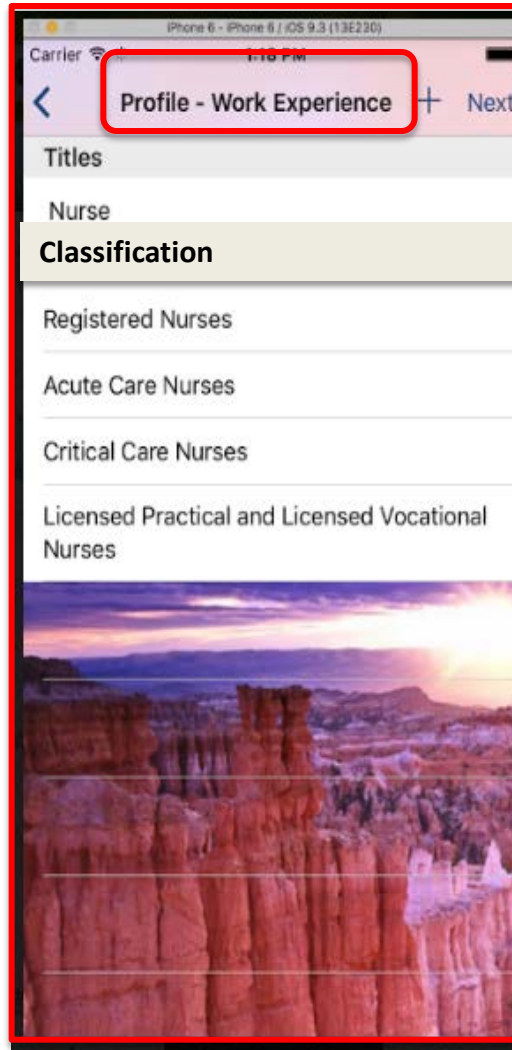
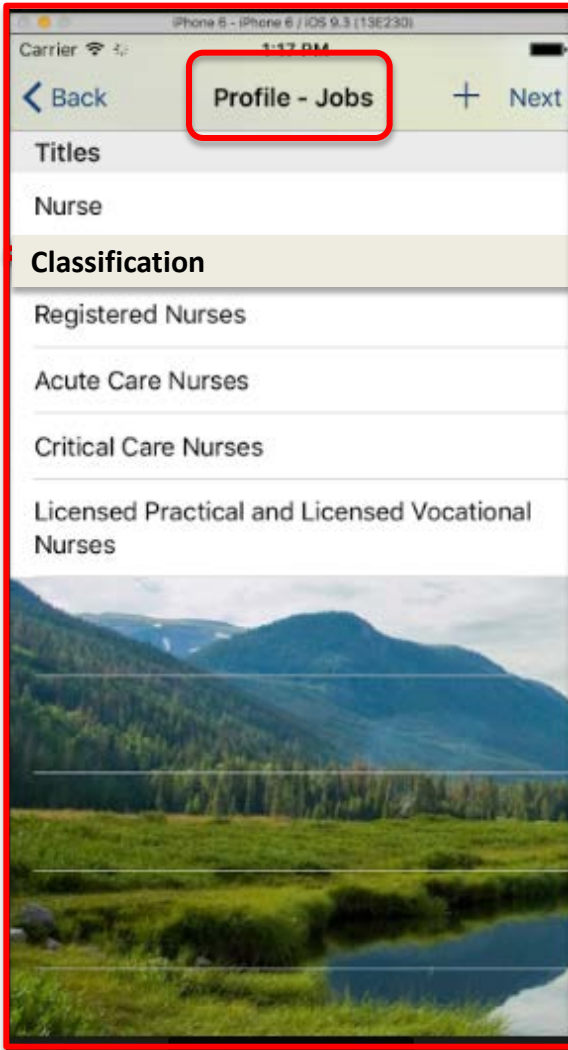


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# Job Seeker Mobile Application



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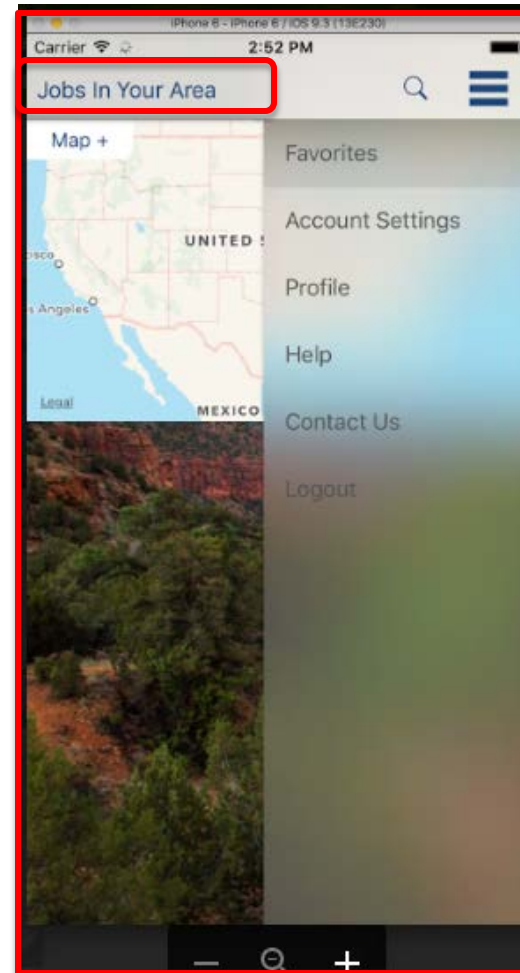
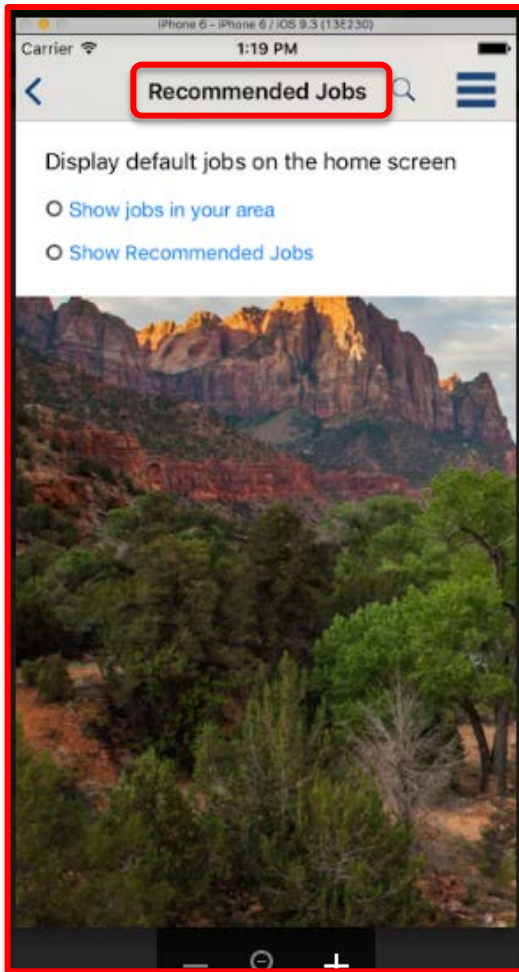
Training... the 'key' to success



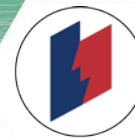
# Job Seeker Mobile Application



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# Questions



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