

FY15 QUALIFYING CASH MATCH DEFINITIONS

Child Care and Development Fund (CCDF) cash match defined for the purpose of identifying qualified expenditures in elementary-age out-of-school time/afterschool programming serving children ages 5-12.

Local Public Funds – State, County, City Funds

- State, county, and city funds generated from tax revenues. *e.g.: general funds, property tax, sales tax, other taxes and fees, Redevelopment Agency funds, etc.*
- Out-of-school time/afterschool FY15 expenditures must be paid for with non-federal funds.
 - Identified public expenditures/funds **must not** originate from any federal source.
 - Identified public expenditures/funds **must not** originate from parent fees.
- Identified local public expenditures/funds must not be used as match or Maintenance of Effort (MOE) for any other federal funding.
- **Local public expenditures/funds must be identified and certified by the authorized public entity.**

Donated & Grant Funds

- Donated & grant funds must be certified as donated/granted to the entity/provider from an outside (**third party**) source.
- Donations from fundraisers may be used to generate cash match. Each donor participating in a fundraiser is considered a “third party”. Program owners and staff may not donate to fundraisers raising money for cash match.
- Donated & grant funds cannot be considered if those dollars come directly from the provider. This includes and is not limited to; tuition, parent fees, donations from owners/staff, etc. Donations from parents cannot be a condition for a child’s participation in the afterschool program.
- Donated & grant funds cannot revert to the donor’s (the outside, third party source) facility or use.
- Donated & grant funds cannot have restrictions that would require their use for a specific individual, organization, facility or institution (restricted vs. unrestricted). *e.g.: The donation/grant cannot specify what company a program must use to purchase supplies from.*
- Donated & grant funds cannot originate from any federal source.
- Funds cannot be used as match or Maintenance of Effort (MOE) for any other grant.
- **Donated & grant funds must be identified and certified by the out-of-school time/afterschool provider.**

Other Considerations:

- Identified funds **must** be expended:
 - In State FY15 (July 1, 2014—June 30, 2015).
 - In the organization’s out-of-school time/afterschool program(s) serving 5-12 year old children.
- Funds anticipated for FY15 will be identified on a *Qualifying Cash Match Certification Form*.
 - **Monthly** electronic expenditure tracking and reporting will be utilized to efficiently draw down funds.
 - A *Qualifying Cash Match Expenditure Form* will be required at the end of the FY15 contract year to verify the identified cash match expenditures and in order to renew an awarded contract for FY16 (July 1, 2015—June 30, 2016).
- An entity will only be reimbursed for costs up to the amount that is actually verified as expended in the contract year.
- Qualified expenditures and identified fund documentation must be accessible at the Grantee’s administrative office for on-site review.
- If cash match has been identified through fundraisers, all donor(s) name(s), address(es), phone number(s), and the donation amount(s) must be included in the on-site documentation.