

# Metro and South County Workshops

## April 2024

Register for  
reserved seating.  
Walk-ins  
welcome.



- Our workshops are designed to give you the skills necessary to succeed in a highly competitive job market.
- No-cost workshops are open to all job seekers.
- To register, talk to your Workforce Services employment counselor or go to [jobs.utah.gov](https://jobs.utah.gov) and click on "Sign In" and "[my Job Search](#)" on the top right corner. It will prompt you to login or sign up for a free Job Seeker account if you don't already have one. Registration is preferred.
- Workshops start on time. Late-comers will be asked to reschedule.

### ★ Metro Employment Center 720 S. 200 E. • Salt Lake City

RESUME WRITING:	
April 4	9:00 AM-11:00 AM
JOB SEARCH STRATEGIES:	
April 17	9:00 AM-11:30 AM
HOW TO AVOID FALLING FOR A JERK OR JERKETTE:	
April 12	9:00 AM-4:00 PM

### ★ South County Employment Center 5735 S. Redwood Road • Taylorsville

INTERVIEWING SKILLS:	
April 10	9:00 AM-11:00 AM
*LINKEDIN:	
April 25	9:00 AM-11:30 AM
PARENTING WITH LOVE & LOGIC:	
April 29	9:00 AM-4:00 PM

**RESUME WRITING:** Learn how to write and design a powerful resume and cover letter or power up a current resume to get that interview. This workshop is designed for job seekers who are ready to write a resume and actively job searching.

**INTERVIEWING SKILLS:** Learn to be confident in an interview, research employers, market your skills and answer questions to enhance interview effectiveness. This workshop includes strategies for virtual and online interviews.

**JOB SEARCH STRATEGIES:** Learn tools and tips to navigate a successful online job search, including use of electronic job boards, online applications and sending or posting resumes.

**\*LINKEDIN:** Introduce yourself to your next employer with LinkedIn. You will learn how to create a powerful LinkedIn Profile in 4 steps.

*\*Prerequisite – must have an open LinkedIn account that you can access. Basic computer skills required.*

**HOW TO AVOID FALLING FOR A JERK OR JERKETTE:** This is a program for singles of all ages. This fun, free and interactive course teaches singles what to look for in a healthy relationship and how to identify key markers of an unhealthy relationship.

**PARENTING WITH LOVE AND LOGIC:** This is a well-known parenting program that teaches parents usable skills to raise responsible children and have more fun in their parenting role. Topics include teaching responsibility, ending power struggles and more.